

Constitution:
Lumberton Little League
(Adopted: December 1, 2009) (Last Amended: November 18th, 2024)

THIS BOX FOR REGIONAL USE ONLY

Date submitted: _____ Date accepted: _____ Not accepted: _____

This Constitution is hereby adopted by the Members of Lumberton Little League, Inc. and supersedes, amends, and replaces the revision adopted December 11th, 2022, as well as the Constitution adopted December 1, 2009.

ARTICLE I - NAME

This organization shall be known as Lumberton Little League, Inc., hereinafter referred to as "Local League."

ARTICLE II - OBJECTIVE SECTION 1

The objective of the Local League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

SECTION 2

To achieve this objective, the Local League will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501-(c) -(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III - MEMBERSHIP SECTION 1

Eligibility - Any person sincerely interested in active participation to further the objective of this Local League may apply to become a Member.

SECTION 2

Classes - There shall be the following classes of Members:

- (a) **Player Members** - Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties or obligations in the management or in the property of the Local League.
- (b) **Regular Members** - Any adult person actively interested in furthering the objectives of the Local League may become a Regular Member upon election and payment of dues as hereinafter provided. Regular Members may

be issued a card numbered in sequential order annually. The secretary shall maintain the roll of membership to qualify voting members.

Only Regular Members in good standing are eligible to vote at General Membership Meetings. All Officers, Board Members, Committee Members, Managers, Coaches, Volunteer Umpires, and other elected or appointed officials must be active Regular Members in good standing.

Note: Regular Members of the league automatically include all current Managers, Coaches, Volunteer Umpires, Board Members, Officers of the Board, and any other person who is recognized by the Board as a volunteer in the Local League, including the following volunteers titles listed below:

- (c) **Honorary Members (Optional)** - Any person may be elected as Honorary Member by the unanimous vote of all Directors present at any duly held meeting of the Board of Directors but shall have no rights, duties or obligations in the management or in the property of the Local League.
- (d) **Sustaining Members (Optional)** - Any person not a Regular Member who makes financial or other contribution to the Local League may by a majority vote of the Board of Directors become a Sustaining Member, but such person shall have no rights, duties or obligations in the management or in the property of the Local League.
- (e) As used hereinafter, the word "Member" shall mean a Regular Member unless otherwise stated.

SECTION 3

Other Affiliations:

- (a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.

SECTION 4

Suspension or Termination: Membership may be terminated by resignation or action of the Board of Directors as follows.

- (a) The Board of Directors, by a two-thirds vote of the those present at any duly constituted Board meeting (quorum is required), shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball, Incorporated. The Member involved shall be notified of such meeting, informed of the general nature of the charges, and given an opportunity to appear at the meeting to answer such charges.
- (b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) must also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

ARTICLE IV - DUES FOR REGULAR MEMBERS (NOT PLAYERS)

SECTION 1

Dues for Regular Members may be fixed at such amounts as the Board of Directors shall determine for the fiscal year. (See Article XI, Section 7 for fiscal year of this league.) Note: Dues for Regular Members are separate from registration fees for Player Members, which are determined annually by the Board of Directors in accordance with Regulation XIII (c). If no dues for Regular Membership are collected, Section 2 below does not apply.

SECTION 2

Regular Members who fail to pay their fixed dues within (10) days of application to become a member may, by majority vote of the Board present at a Board meeting, be dropped from the rolls and shall forfeit all rights and privileges of membership.

ARTICLE V - GENERAL MEMBERSHIP MEETINGS

SECTION 1

Definition: A General Membership Meeting is any meeting of the membership of the league (including Special General Membership Meetings, Section 7). A minimum of (1) one per year (Annual Meeting, see Section 6) is required.

SECTION 2

Notice of Meeting: Notice of each General Membership Meeting shall be delivered personally, electronically, or by mail to each Member at the last recorded address at least (10) days in advance of the meeting, setting forth the place, time and purpose of the meeting. In lieu of the above methods, notice may be given by publication in a local newspaper at least (10) days prior to said meeting.

SECTION 3

Quorum: At any General Membership Meeting, the presence in person or representation by absentee ballot of one third (33.3 percent) of the members (as defined in Article III - Membership) shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

SECTION 4

Voting: Only Regular Members in good standing shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit, and recognize guests for presentations or comments during General Membership Meetings. (Those eligible to take part at meetings of the Board of Directors are described in Article VI, Section 4.)

SECTION 5

Absentee Ballot: For the expressed purpose of accommodating a Regular Member in good standing who cannot attend the Annual Meeting, or any General Membership Meeting at which new Board members will be elected, an absentee ballot may be requested and obtained from the Secretary of the League. The absentee ballot shall be properly completed, signed, and returned in a sealed envelope to the Secretary prior to the date of the election. The Secretary shall present all absentee ballots to the Election Chairman (appointed at the meeting) on the date of the meeting, prior to the voting portion of the election process.

SECTION 6

Annual Meeting of the Members: The Annual Meeting of the Members of the Local League shall be held the third Saturday of October each year at 6:00 P.M. for the purpose of electing new Members, electing the Board of Directors, receiving reports, reviewing the Constitution, appointing committees, and for the transaction of such business as may properly come before the meeting.

The Membership shall receive at the Annual Meeting of the Members of the Local League a report, verified by the President and Treasurer, or by a majority of the Directors, showing:

- (a) The condition of the Local League, to be presented by the President or his/her designee.
- (b) A general summary of funds received and expended by the Local League for the previous year, the amount of funds currently in possession of the Local League, and the name of the financial institution in which such funds are maintained.
- (c) The whole amount of real or personal property owned by the Local League, where located, where and how invested.
- (d) For the year immediately preceding, the amount and nature of the property acquired, with the date of the purchase and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to which such applications, appropriations or expenditures have been made.
- (e) The names and places of residence of the persons who have been admitted to regular membership in the Local League during such year. This report shall be filed with the records of the Local League and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League International.

SECTION 7

Board of Directors: At the Annual Meeting, the Members shall determine the number of Directors to be elected for the ensuing year and shall elect such number of Directors. The number of Directors elected shall not be less than eight (8).

- (a) After the Board of Directors is elected, the Board shall meet to elect the officers. After the election, the Board of Directors shall assume the performance of its duties on Monday following the third Saturday in October. The term of each Board position shall be one year but shall continue until its successors are elected and qualified under this section.
- (b) The Officers of the Board of Directors shall include, at a minimum, the President, a Director of Baseball Operations/Player Agent, a Director of Softball Operations/Player Agent, a Baseball Coaching Coordinator, a Softball Coaching Coordinator, a Treasurer, a Secretary, a Booster Club Chairman, an Umpire in Chief, a Safety Officer, an Equipment Manager, and a Groundskeeper. The Board may also include multiple Volunteer Members.

SECTION 8

Special General Membership Meetings - Special General Membership Meetings of the Members may be called by the Board of Directors or by the Secretary or President at their discretion. Upon the written request of a minimum of five members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. Such Special General Membership Meeting shall be scheduled to take place not more than (7) days after the request is received by the President or Secretary.

SECTION 9

Rules of Order for General Membership Meetings and Regular Meetings of the Board of Directors - Robert's Rules of Order shall govern the proceedings of General Membership meetings, and all regular meetings of the Board of Directors, except where same conflicts with this Constitution of the Local League.

ARTICLE VI - BOARD OF DIRECTORS

SECTION 1

Authority: The management of the property and affairs of the Local League shall be vested in the Board of Directors.

SECTION 2

Increase in number: The number of Board of Directors so fixed at the Annual Meeting may be increased at any General Membership Meeting or Special Meetings of the Members. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent General Membership Meeting. All elections of additional Directors shall be by majority vote of all Regular Members present or represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election meeting.

SECTION 3

Vacancies: If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board meeting or at any Special Board Meeting called for that purpose.

SECTION 4

Board Meetings Notice and Quorum: Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and, on such days, thereafter, as shall be determined by the Board.

- (a) The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of (5) Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting.
- (b) Notice of each Board meeting shall be given by the Secretary personally, electronically or by mail to each Director at least (3) days before the time appointed for the meeting to the last recorded address of each Director.
- (c) 33% or (8) eight of the members of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.
- (d) Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board meetings.

SECTION 5

Duties and Powers: The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Local League as it may deem proper, provided such rules and regulations do not conflict with this Constitution.

The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Committee Member of the Local League in accordance with the procedure set forth in Article III, Section 4 (a, b).

Board members shall attend a minimum of 50 percent of the regular scheduled board meetings. Twelve (12) monthly meetings are held each fiscal year out of which six (6) must be attended to be eligible for re-election. In the event a Board Member is absent for three (3) consecutive board the president has authority to remove the member from the board of directors superseding a two-thirds vote. A member is to be considered absent from a meeting if they are more than thirty

(30) minutes late to a meeting or the member leaves before the meeting is adjourned. A member leaving before the meeting is adjourned, cannot be considered absent if the meeting exceeds ninety (90) minutes in length.

ARTICLE VII - DUTIES AND POWERS OF THE BOARD

SECTION 1

Appointments - The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.

SECTION 2

President - The President shall:

- (a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.
- (b) Present a report of the condition of the Local League at the Annual Meeting.
- (c) Communicate to the Board of Directors such matters as deemed appropriate and make such suggestions as may tend to promote the welfare of the Local League.
- (d) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, Rules and Regulations of Little League, Inc., as agreed to under the conditions of charter issued to the Local League by that organization.
- (e) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases they may receive, and which have had prior approval of the Board.
- (f) Investigate complaints, irregularities and conditions detrimental to the Local League and report therein to the Board or Executive Committee as circumstances warrant.
- (g) Prepare and submit an annual budget to the Board of Directors or delegate this responsibility to the league's Treasurer and be responsible for the proper execution thereof.
- (h) With the assistance of the Registrar, examine the application and support proof-of age documents of every player candidate and certify to residence or school enrollment, and age eligibility before the player may be accepted for tryouts and selection.
- (i) Complete the required background checks per Little League Regulation I (b) and I (c) 8 & 9; or delegate this responsibility to the league's Safety Officer, or other designated Board member.
- (j) Serve as the contact person for Little League International.

SECTION 3

Director of Baseball/Softball/Player Agent – The Director of Baseball/Softball/Player Agent shall:

- (a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President of Softball shall have all the powers of that office.
- (b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.

- (c) Oversee new player recruitment efforts and develop a league marketing program focused on player recruitment and retention.
- (d) Assist the Equipment Manager in ordering, collecting and distributing uniforms and equipment.
- (e) Be responsible for creating game and interleague game schedules.
- (f) Be responsible for the mediation of any conflicts of any nature within the divisions in which they are appointed.
- (g) Record all player transactions and maintain an accurate and up-to-date record thereof.
- (h) Help facilitate and conduct the annual Mini Camp and tryouts.
- (i) Make the player list and conduct the player draft and all other player transaction or selection meetings-
- (j) Assist in setting up and managing the league's official website.
- (k) Assist in setting up online registration and ensure player, manager, and coach data is uploaded to the Little League Data Center or delegate this responsibility to the leagues Registrar.
- (l) Sign and submit to Little League International, team rosters, including players claimed, and the tournament team eligibility affidavit.
- (m) Notify Little League International of any subsequent player replacements or trades.

SECTION 4

Secretary - The Secretary shall:

- (a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records.
- (b) Maintain a list of all Regular, Sustaining and Honorary Members, Directors and committee members and give notice of all meetings of the Local League, the Board of Directors and Committees.
- (c) Issue membership cards to Regular Members, if approved by the Board of Directors.
- (d) Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose.
- (e) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- (f) Notify Members, Directors, Officers and committee members of their election or appointment. (i) Be responsible for creating the Board Member on Duty List

SECTION 5

Treasurer - The Treasurer shall:

- (a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all moneys and securities, and deposit same in a depository approved by the Board of Directors.
- (c) Keep records for the receipt and disbursement of all moneys and securities of the Local League, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting.

- (e) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League International.
- (f) Be responsible for overseeing the finances of the concession stand.
- (g) Be responsible for keeping an accurate and up to date log of annual operating costs to be used for reference and planning for upcoming seasons. A copy of this log shall also be given to the Local League President upon completion of the fiscal year. This log shall not include monies spent for repairs or renovations for the fiscal year.

SECTION 6

Safety Officer - The Safety Officer shall:

- (a) Responsible for processing background checks, through JDP, for all associated league volunteers per Little League Regulation I (b) and I (c) 8 & 9.
- (b) Responsible for tracking of and accountability for completion of the Abuse Awareness Training Course for all associated league volunteers
- (c) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for children and all participants of Little League.
- (d) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting.
- (e) Be notified and follow up on all player injuries as well as keep documentation of said event and provide the necessary insurance documentation to care providers.
- (f) Responsible for the implementation of the league Safety Plan:
 - (1) Education - Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.
 - (2) Compliance - Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
 - (3) Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.
 - (4) Background Checks - If the League President so designates, the safety officer will complete the required background checks per Little League Regulation I (b) and I (c) 8 & 9.

SECTION 7

Coaching Coordinator - The coaching coordinator shall:

- (a) Represent coaches/managers in league;
- (b) Set up and manage communication channels between the managers in each division with each other and provide an avenue from the managers to the League Board of Directors.
- (c) Order and distribute training materials to players, coaches and managers; (d) Assist the Director of Baseball/Softball in preparing the players list.
- (d) Responsible for volunteer outreach for potential coaches for all divisions, and vetting potential candidates to ensure the player's interests are best represented in coaching selection.
- (e) Assist the Equipment Coordinator in the distribution of jerseys and equipment

SECTION 8

Booster Club Chairman - The Booster Club Chairman shall:

- (a) Develop/Update sponsorship booster options and outreach strategy.
- (b) Solicit and secure local sponsorships to support league operations.
- (c) Collect and review sponsorship and fundraising opportunities.
- (d) Organize and implement approved league fundraising activities.
- (e) Coordinate participation in fundraising activities.
- (f) Maintain records of monies secured through sponsorship and fundraising initiatives.
- (g) Ensure regulation and policies related to sponsorships and fundraising are followed.
- (h) Order/delegate signs and distribute advertisements as agreed through the league booster options

SECTION 9

Equipment Coordinator - The Equipment Coordinator shall:

- (a) Be responsible for the purchase, control and care of all equipment and uniforms.
- (b) Prepare for the Board of Directors a detailed estimate of the cost of all equipment and uniforms needed for the upcoming season.
- (c) Make purchases only within the limits set in the approved budget. Board approval must be received for any expenditure above that limit.
- (d) Collect and distribute all uniforms and equipment.
- (e) Be responsible for the cleaning, repair and storage of all equipment in the off-season.
- (f) Be responsible for the planning, execution, and distribution of team pictures.

SECTION 10

Umpire-in-Chief - The Umpire-in-Chief shall:

- (a) Serve as coordinator of the local league umpire program
- (b) Advise the League President on the local league umpire program
- (c) Recommend volunteer umpires to League President to serve the league during the regular season.
- (d) Recruit, review, and retain volunteer umpires
- (e) Establish and implement an umpire training program for volunteer umpires consistent with Little League, Inc. guidelines.
- (f) Be up to date and educated on all rules and regulations of Little league, Inc. (g) Communicate rule changes to league volunteer umpires, managers, and coaches
- (h) Recommend tournament-worthy umpires to the District Umpire Consultant.

SECTION 11

Groundskeeper – The Groundskeeper shall:

- (a) Serve as coordinator and assumes responsibility for maintenance of the fields, grounds, equipment, and buildings.
- (b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.
- (c) Is responsible for maintaining inventory of all equipment and supplies as well as a general list of maintenance tasks. This must be presented to the Board at each regular monthly board meeting.
- (d) Has the authority to make purchases deemed necessary for maintenance and contracted services within the limit set by the Finance Committee.
- (e) Oversee production and completion of all contracted services at the facility. The Groundskeeper is responsible for assuring contracted services stay on track within agreed upon the contract agreement budget and timeframe.
- (f) Perform monthly checks on all equipment to ensure proper use and operation and to perform preventive maintenance on equipment as deemed necessary.

SECTION 12

Public Relations and Social Media Officer - The Information officer shall:

- (a) Manage the league's website, social media accounts, and league email and assign administrative rights to other members as directed by the president.
- (b) Work with local media and social media to promote the interests of the League.
- (c) Coordinate efforts to make the League visible to the community year-round.
- (d) Distribute information via social media and email to the general public as directed by the president.
- (e) Provide public notice of meetings, important information, and league events as needed.
- (f) Be responsible for locating and reaching an agreement with a photography company to conduct team pictures, etc. for the regular season and post season.
- (g) Sets up, attends, and facilitates picture dates and schedules in conjunction with the photography company.
- (h) Be responsible for the distribution of pictures.
- (i) Has the authority to take "action photos" throughout the season and has access to posting said pictures on the website and/or Facebook. Must review pictures in association with the photo release forms.

SECTION 13

Registrar – The Registrar shall:

- (a) Set up and manage online registrations and ensure player, manager, and coach data is uploaded to the Little League Data Center
- (b) Coordinate, facilitate, and set dates for in-person registrations

- (c) Sign and submit to Little League International, team rosters, including players claimed, and the tournament team eligibility affidavit.
- (d) Follow up on and collect past due and outstanding registration balances.
- (e) Receive and review applications for player candidates and assist the President in verifying residence or school enrollment and age eligibility.

SECTION 14

Event Coordinator – The Event Coordinator shall:

- (a) Schedule all team practices for field and batting cage use throughout the season.
- (b) Schedule all non-little league team practices in accordance with league approved rates, available days, and time slots.
- (c) Plans and conducts the annual Spring Pre-Season Camp.
- (d) Plans and conducts coaching clinics and training.
- (e) Plans and conducts all instructional clinics with or without utilizing outside resources. I.E. LHS Baseball, Lamar University.

SECTION 15

Concessions Manager – The Concessions Manager Shall:

- (a) Be responsible for operation of the concession stand
- (b) Establishes candidates for running the concession stand either through the board of directors, volunteer ship, or contracted third-party vendors
- (c) In the event of using a third-party vendor, be responsible for establishing a contract update on a fiscal year basis to be voted on and approved by the board of directors
- (d) Be responsible for all aspects of a concessions contract and monitoring monies and data received. Report any discrepancies to the local league President.
- (e) Establish incentives from the concession stand in association with our regular members. I.E. Free Foul Ball SnoCones/Baseball Cards/etc.

ARTICLE VIII - EXECUTIVE COMMITTEE

SECTION 1

The Executive Committee shall consist of five (5) Executive Officers of the Board of Directors. The Executive Officers of the Local League shall consist of the President, the Director of Baseball, the Director of Softball, the Secretary, and the Treasurer.

SECTION 2

The Executive Committee shall advise with and assist the Officers of the Local League in all matters concerning its interests and the management of its affairs and shall have such other powers as may be delegated to it by the Board, but in no event will the Executive Committee have authority over the Board of Directors.

SECTION 3

At any meeting of the Executive Committee, a majority of the total number of members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the Committee.

ARTICLE IX - OTHER COMMITTEES AND BOARD POSITIONS

SECTION 1

Volunteer Member: The Board of Directors may elect to choose an additional Volunteer Member to the Board of Directors. This position carries a one-year term consistent with Article V Section 7 part (a) and has no set responsibilities other than assisting the Board perform its duties. The President or Board of Directors can delegate responsibilities to the Volunteer Member to assist any position necessary to help efficiently fulfill Board duties. When no additional assistance from said position is needed the Volunteer Member shall assist the Groundskeeper.

SECTION 2

Nominating Committee: The Board of Directors may appoint a Nominating Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and consider eligible candidates and submit at the Annual Meeting a slate of candidates for the Board of Directors. The Committee shall also submit for consideration by the Board of Directors a slate of Officers and Committee Members.

SECTION 3

Finance Committee: The Board of Directors may appoint a Finance Committee consisting of not less than three (3) nor more than five (5) Directors. The President and Treasurer shall be ex-officio members of the Committee. The Committee shall investigate ways and means of financing the Local League including developing an Annual Budget. The budget must be presented to the Board for approval. The Committee shall be responsible for the proper execution of the budget as well as securing funds for minimum operating costs of (1) additional year.

SECTION 4

Renovation and Repair Committee: The Board of Directors may appoint a Renovation and Repair Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and recommend available, suitable sites and plans for development, including ways and means, the latter in cooperation with the Finance Committee. It shall be responsible for repair and improvement recommendations, other than normal maintenance, and supervise the performance of approved projects.

SECTION 5

Grounds Committee: The Board of Directors may appoint a Grounds Committee consisting of three (3) Directors and other appointed volunteers which shall be responsible for the care and maintenance of the playing field(s), buildings, equipment, and grounds. It shall operate within the amount appropriated in the approved budget for that purpose. The Groundskeeper will be an ex-officio and head member of the committee. All appointed volunteers must complete the volunteer application form and submit to a federal background check consistent per Little League Regulation I (b) and I (c) 8 & 9.

SECTION 6

Rental Committee: The Board of Directors may appoint a Rental Committee consisting of three (3) Directors and other appointed Regular Members and shall be responsible for the organization and execution of facility rentals. The committee shall set guidelines and pricing for the rental of fields, batting cages, and the facility as well as proper execution and collection of funds per rental agreement. The committee shall prepare a generic document displaying rental options and rates and a waiver of liability document to be signed by the renter prior to use of the facility. Facility rental rates must be approved by the Board of Directors.

SECTION 7

Umpire Committee: The Board of Directors may appoint an Umpire Committee consisting of three (3) Directors and other appointed Regular Members. The Local League Umpire in Chief shall be chairman of any such Committee. The Committee shall recruit, interview and recommend to the Umpire in Chief, for appointment, a staff of umpires. When appointed, the staff of umpires shall be under the personal direction of the Local League Umpire in Chief, assisted by the Local League Vice Presidents who shall train, observe and schedule the staff.

SECTION 8

District Committee: The Board of Directors may appoint a District Committee consisting of the Local League President as chairman and two (2) other Directors. The Committee shall assist the District Administrator in interleague district functions including the selection of members of the District Administrator's Advisory Committee and the selection of tournament sites and area tournament directors. This committee shall also investigate and gain support from surrounding leagues within our district to gain playing opportunities and assist the Player Agent(s) in scheduling of interleague games.

SECTION 9

Auditing Committee: The Board of Directors may appoint an Auditing Committee consisting of three (3) Directors. The President, Treasurer or signatories of checks are not eligible. The Committee will review the Local League's books and records annually prior to the Annual Meeting and attach a statement of its findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board of Directors or Membership, secure the services of a Certified Public Accountant to accomplish such review.

ARTICLE X - AFFILIATION

SECTION 1

Charter: The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter, and it shall not be affiliated with any other program or organization or operate any other program.

SECTION 2

Rules and Regulations: The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

SECTION 3

Local Rules, Ground Rules and/or Bylaws: The local rules, ground rules and/or bylaws of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this Local League shall expire at the end of each fiscal year and are not considered part of this Constitution. (See Article XI, Section 7 for fiscal year of this league.)

ARTICLE XI - FINANCIAL AND ACCOUNTING

SECTION 1

Authority: The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

SECTION 2

Contributions: The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

SECTION 3

Solicitations: The Board shall not permit the solicitation of funds in the name of Little League Baseball, Incorporated unless all the funds so raised be placed in the Local League treasury.

SECTION 4

Disbursement of Funds: The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules, regulations, and policies of Little League, Inc.

- (a) All disbursements shall be made by check, or league credit or debit card. All checks shall be signed by the Local League Treasurer or President and a receipt for services or goods must be turned in to the League Treasurer within (3) days of the purchase date.
- (b) All purchases or contracts for services and/or goods, excluding uniforms and unique services, in excess of \$1,500.00 shall be submitted to a competitive bidding process. Not less than three (3) bids shall be obtained and submitted to the Board of Directors for approval. Unique services where multiple bids are not reasonably obtainable may be presented for approval upon majority vote by the Board of Directors but must also receive approval to have funds disbursed from the Board after submission.
- (c) Any Regular Member of the Board of Directors may make a purchase of up to but not exceeding \$250.00 without Board approval, although must check with the Local League Treasurer to verify the funds available. The President must also be informed of any purchase(s) made in this manner.

- (d) Any purchase made by person out of their individual accounts for the sole conduct of Little League activities shall be reimbursed fully and promptly, as long as all proper procedures are covered per Article XI Section 4 Part (c).
- (e) *Note:* The Groundskeeper or Chairman of the Repair and Renovations Committee has the authority to supersede and increase the approved budget for a contracted service to prevent a delay in service due to unforeseen items up to but not exceeding \$2,000.00 or ten (10) percent, whichever is less, without board approval. The proper procedures must be covered per Article XI Section 4 Part (c).

SECTION 5

Financial Transparency: No Board member authorized to disburse funds may be the spouse or family relative of the League President or Treasurer or have direct access to league funds without the written permission of the chairman of the league's Audit Committee. The use of a league credit or debit card is permitted, given that the card is returned to the League President, Treasurer, or Chairman of the Audit Committee with receipt for all purchases made within three (3) days of the purchase date.

SECTION 6

Compensation: No Director, Officer, or Member of the Local League shall receive, directly or indirectly any salary, compensation, or emolument from the Local League for services rendered as Director, Officer or Member.

SECTION 7

Deposits: All moneys received, including Booster Club and concession stand funds, shall be deposited to the credit of the Local League at MCT Credit Union selected by the Board of Directors.

SECTION 8

Fiscal year: The fiscal year of the Local League shall begin on October 1 and shall end on September 30. (Note: The above fiscal year must be chosen if the Local League intends to qualify under the Little League Baseball, Incorporated, Group Tax ID Number.)

SECTION 9

Distribution of Property upon Dissolution: Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the Local League to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501-(c)-(3) of the Internal Revenue Code or any future corresponding provision.

ARTICLE XII - AMENDMENTS

This Constitution may not be amended, repealed or altered in whole or in part at any duly organized meeting of the Members for the current fiscal year.

Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

Note: Make one copy for the District Administrator and copies for the Local League. Send original to Regional Headquarters. This Local League's Constitution on file at Regional Headquarters (most recently accepted copy) is the official Constitution of this Local League.

Note: Little League Baseball, Incorporated does not limit participation in its activities based on disability, race, creed, color, national origin, gender, sexual preference, or religious preference.

This Constitution was approved by the Lumberton Little League Membership on (date)_____

President's Name (Print) _____

President's Signature _____ Date _____

Little League ID No. _____

Federal ID No. (if available) _____

State ID No. (if available) _____